



Tender reference No.CC/IITK/09/965

Indian Institute of Technology KANPUR

KALYANPUR, KANPUR U.P

KANPUR -208016

Computer Centre

Tender No: CC/IITK/09/965 Dated 05.08.2019

Bid Submission Last Date 26.08.2019 (4:00 PM)

TENDER DOCUMENT

FOR

**Notice Inviting Tender for Rate Contract for Supply of 12V, 100AH & 65AH SMF
(VRLA) Battery for UPS Under buyback over 3 Years**



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BID DOCUMENT

Online bids (Technical & Financial) from eligible bidders which are valid for a period of 120 days from the date of Technical Bid opening (i.e.27.8.2019) are invited for and on behalf of the Assistant Registrar, IIT, Kanpur for “**Rate Contract for Supply of 12V, 100AH & 65AH SMF (VRLA) Battery for UPS Under buyback for 3 Years**”

<i>Name of Work</i>	Rate Contract for Supply 12, 100AH & 65AH Battery for UPS under buyback for 3 Years
Date of Publishing	05.08.2019 (5:00 PM)
<i>Clarification Start Date and Time</i>	05.08.2019 (5:00 PM)
<i>Clarification End Date and Time</i>	26.08.2019 (4:00 PM)
<i>Queries (if any)</i>	<i>No queries will be entertained after clarification end date and time</i>
Bid Submission Start Date	06.08.2019 (04:00 PM)
<i>Last Date and time of uploading of Bids</i>	26.08.2019 (4:00 PM)
<i>Last Date and time of submitting , EMD and other documents</i>	Nil
<i>Date and time of opening of Technical Bids</i>	27.08.2019 (4:00 AM)
<i>Date and time of opening of Financial Bids</i>	<i>Will be separately notified for Technically shortlisted/qualified bidders</i>

Interested parties may view and download the tender document containing the detailed terms & conditions from the website <http://eprocure.gov.in/eprocure/app>

(The bids have to be submitted online in electronic form on www.eprocure.gov.in only. No physical bids will be accepted.)



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INSTRUCTION FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal ie <http://eprocure.gov.in/eprocure/app> , using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

REGISTRATION

- (i) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link "Online Bidder Enrolment" option available on the home page. **Enrolment on the CPP Portal is free of charge.**
- (ii) During enrolment/ registration, the bidders should provide the correct/ true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors/ bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY /n-Code/e-Mudra or any Certifying Authority recognized by CCA India on e-Token/ Smart Card.
- (v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii) Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/ e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords, etc., to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS:

- (i) For preparation of bid Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum if any published before submitting their bids.
After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.
- (ii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- (iv) Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/dwf/jpg formats) to be submitted as indicated in the tender document/schedule. **Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.**



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- (v) Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details etc., under “My Space/ Other Important Document” option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.
- (vi) Any information/ material/ document supplied along with this tender or after placement order should not be disclosed or copied.
- (vii) IITK may accept or reject any/ all tenders including the lowest tender without assigning any reasons whatsoever.
- (viii) Clarification: For any clarification: Please contact Head, Computer Centre, IIT Kanpur (headcc@iitk.ac.in)

SUBMISSION OF BIDS:

- (i) Interested authorized dealers/ distributors, who are willing to meet the stated requirement, are requested to kindly submit their competitive bids/ offers through e-procurement system of CPPP of Gol.
- (ii) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay.
- (iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- (iv) Bidders shall select the payment option as offline to pay the EMD and enter details of the DD/BC/BG/others.
- (v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- (vii) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- (viii) **If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.**
Bidders shall download the Schedule of Quantities & Prices i.e. Schedule-A, in XLS format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price bid) only.
The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.
- (ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). **The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.**
- (x) After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the bidders shall **take print out of system generated acknowledgement** number and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xi) Bidders should follow the server time being displayed on bidder’s dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- (xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.
- (xiii) The successful bidder should submit Order Acceptance within 7 days from the date of order.
- (xiv) If an Indian agent is involved, the following documents must be enclosed:
 - a. Foreign principal’s proforma invoice indicating the Commission payable to the Indian
 - b. Agent and nature of after sales service to be rendered by the Indian Agent.
 - c. Copy of the agency agreement with the foreign principal and the precise relationship between them and their mutual interest in the business.



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- d. The enlistment of the Indian agent with Director General of Supplies & Disposals under the Compulsory Registration Scheme of Ministry of Finance.
- (xv) Conditional offers/ quotations shall not be accepted and are liable for rejection
- (xvi) A scanned copy of the certificate on company letterhead, stating that the bidder hasn't been blacklisted by any institution/ organization/ society/ company of the Central / State Government ministry/ department, or its public sector organizations during the last three years, with company stamp and signed by authorized signatory should also be uploaded.
- (xvii) The broad configuration / specification of the proposed purchase / work is given. Bidders are required to keep their proposal strictly as per the specification prescribed.

ASSISTANCE TO BIDDERS:

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contract person indicated in the tender. The contact number for the helpdesk is 011-29571526 between 10:30 hrs to 17:00 hrs.
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002 and 0120-4001005. The helpdesk email id is support-eproc@nic.in



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INSTRUCTION FOR e-PROCUREMENT

1. PREPARATION AND SUBMISSION OF BIDS :

- a. The detailed tender documents may be downloaded from <http://eprocure.gov.in/eprocure/app> till the last date of submission of tender. The Tender may be submitted online through CPP Portal <http://eprocure.gov.in/eprocure/app>
- b. The bidder should submit the bid online in two parts viz. Technical Bid and Financial Bid. Technical Bid should be upload online in cover 1 and Financial Bid in “.Xls” should be upload online in cover-2

SUBMISSION OF THE BID : All interested eligible bidders are requested to submit their bids online on CPP Portal: <http://eprocure.gov.in/eprocure/app> as per the criteria given in this document:

- a. Technical Bid should be upload online in cover-1.
- b. Financial Bid should be upload online in cover-2

Both Technical and Financial Bid covers should be placed online on the CPP Portal (<http://eprocure.gov.in/eprocure/app>).

2. **TECHNICAL BID**: Signed and Scanned copies of the Technical bid documents as under must be submitted online on CPP Portal: <http://eprocure.gov.in/eprocure/app> .

List of Documents to be scanned and uploaded (Under Cover-1) within the period of bid submission:-

- i. Scanned copy of Bank details. (Bank details of principal supplier in case of Import shipments)
- ii. Scanned copy of certificate of GST. (GSTIN of Indian Agent in case of Import Shipments)
- iii. Scan copy of tender acceptance letter.
- iv. scanned copy of Eligibility Criteria of OEM and Bidder as per Annexure-1
- v. Scanned copy of Compliance sheet as per Annexure-2.
- vi. scanned copy of Organization Declaration Sheet as per Annexure-3
- vii. Scanned copy of Technical supporting documents in support of all claims.

Please note that no indication of the rates/amounts be made in any of the documents submitted with the TC-BID.

3. **Financial Bid**

- a. The currency of all quoted rates shall be Indian Rupees. All payment shall be made in Indian Rupees.
- b. In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. The financial bids should be uploaded online as per the specified “.Xls” format i.e. Price Bid in Excel sheet attached as ‘.Xls’ with the tender and based on the scope of work, service conditions and other terms of the Tender document. It should include all costs associated with the Terms of Reference/Scope of Work of the assignment.
- c. The Financial Proposal should be inclusive of all applicable taxes, duties, fees, levies, and other charges imposed under the applicable laws. The rates quoted in the Tender are inclusive of all applicable taxes, duties etc. **except service tax**. The service tax component shall be re-immersible by the department after receipt of paid challans etc. if applicable.

4. **Last Date for Submission of Tender:**

- a. Online bids complete in all respects, must be submitted on or before the last date and time specified in the schedule of events.



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- b. The IIT, Kanpur may, at its own discretion, alter/extend the last date for submission of tenders.

5. Bid Validity

- a. All the Bids must be valid for a period of 120 days from the last date of submission of the tender for execution of Contract. However, the quoted rates should be valid for the initial/ extended period of the Contract from the effective date of the Contract. No request will be considered for price revision during the original Contract period.
- b. A bid valid for a shorter period shall be declared as non-responsive.
- c. In exceptional circumstances, prior to expiry of the original time limit, the IIT may request the bidders to extend the period of validity for a specified additional period beyond the original validity of 120 days. The request and the bidders' responses shall be made in writing. The bidders, not agreeing for such extensions will be allowed to withdraw their bids without forfeiture of their Bid Security.

6. Modification / Substitution/ Withdrawal of bids:

- a. No Bid shall be modified, substituted or withdrawn by the Bidder after the Bid's due Date.
- b. Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid's due Date, unless the same has been expressly sought for by the Authority, shall be disregarded.

7. Rejection of the Bid: The bid submitted shall become invalid and tender fee shall not be refunded if:-

- a. The bidder is found ineligible.
- b. The bidder does not upload all the documents as stipulated in the bid document.



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Tender Document
Department of Computer Centre
Indian Institute of Technology Kanpur
Kanpur (UP) 208016 India

Enquiry No. CC/IITK/09/965

Enquiry Date: 05.08.2019

A. Online quotations are invited rate contract for Batteries. The specification of the Batteries is described below:

S. No.	Item	Description
1.	Battery- 12 V, 100 AH	Given in Annexure-1
2.	Battery-12V, 65 AH	Given in Annexure-1

B. Clarification:

For any clarification: Please contact DDIA, Computer Centre, IIT Kanpur (DDIA@iitk.ac.in) 0512-2597651

C. Final Decision Making Authority:

The decision of the Director, IIT Kanpur will be binding on all bidders.

D. Disclaimer:

1. Information disclosed under and in accordance with the tender document will not constitute as an offer, also the acceptance of responses to this tender cannot be considered as a binding contract.
2. Applicants are solely responsible for all expenses associated with responding to this tender.
3. IITK reserves the right to annul the tender process at any time, without thereby incurring any liability to the affected bidders or specifying the grounds for the action.

E. Legal

1. If any dispute, difference, question of disagreement or matter, whatsoever, before or after completion or abandonment of work, hereafter arises between the parties, as to the meaning, operation or effect of the contract or out of or relating to the contract or breach thereof, the same shall be referred to a Sole Arbitrator to be appointed by the Director of the Institute at the time of dispute.
 - a. The venue of the arbitration shall be at Kanpur.
 - b. Subject to as aforesaid, the provisions of the Arbitration and Conciliation Act. 1996 and any statutory modifications or re-enactment thereof and rules made there-under and for the time being in force, shall apply to the arbitration proceedings under this clause.
2. The contract shall be governed by and construed according to the laws in force in India. The Parties shall hereby submit to the jurisdiction of the courts situated at Kanpur.



Terms and Conditions Governing the Contract

1. The rates are to be quoted by the bidders in Indian Rupees only and payment shall be made to successful bidders in Indian Rupees only. Any statutory applicable taxes such as applicable Tax, etc. should be mentioned separately in the Financial Bid. However, quote should be inclusive of all other levies, statutory taxes and charges such as Octroi, Packaging & Forwarding charges etc. and should be delivered at the premises. All prices shall be fixed and shall not be subject to escalation of any description. The rates must be quoted strictly as per the 'Financial Bid Format' provided.
2. The time of delivery including testing and handing over in satisfactory condition is the essence of the contract and the shipment should be effected as per the schedule. In the event of part supply, IITK shall withhold the entire payment until the whole of the supply as per the order is delivered. In case the delivery schedule is not stipulated as essential criteria, Contractor may indicate the period of delivery required for them.
3. If the completion of systems/ components is delayed for reasons of force majeure such as acts of God, Acts of Public enemy, acts of Government, fires, floods, epidemics, quarantine restrictions, illegal strikes and freight embargoes, the Contractor shall within 3 days from the date of such occurrence, give notice to IITK in writing of his claim for extension of delivery period. IITK on receipt of such notice may agree to extend the Contract delivery date as may be reasonable but without prejudice to other terms and conditions of the contract. Unless the extended delivery period is agreed by IITK in writing, contractor cannot claim the extension of delivery time as a matter of right. IITK shall have the right to either cancel/ extend the order validity/ levy LD as appropriate.
4. If the Contractor shall fail to deliver the systems/ components within the time specified in the Contract, IITK shall recover from the Contractor as liquidated damages a sum of 0.5% of the contract price of the undelivered systems /components for each week of delay (or) part thereof. The total liquidated damages shall not exceed 5% of the contract price of the unit or units so delayed. Systems/ components will be deemed to have been delivered only when all essential components parts are also delivered. If any essential components are not delivered in time, the entire system / components will be considered as delayed until such time the missing parts are delivered.
5. In general, all supplies are to be delivered as per the schedule of the contract only. In exceptional circumstances, part supply of the items may be accepted upon the recommendation of end-user. However, payment will be effected as stipulated in order/ contract.
6. The Goods supplied under the Contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery.
7. If the contractor fails to deliver the stores or any instalment thereof within the period fixed for such delivery or at any time repudiates the contract before expiry of such period, IITK is entitled to cancel the contract and source purchases from third parties the stores not delivered at the risk and cost of the defaulting contractor.
8. The Contractor warrants that the Goods supplied under this Contract are new, unused, of the most recent or current models and those they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Contractor further warrants that all Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and/ or material is required by IITK's Specifications) or from any act or omission of the



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Contractor, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

9. *IITK does not make ANY ADVANCE PAYMENT.* As per standard terms, 90% payment will be made against Delivery goods from the date receipt of bill and 10% within 30 days after acceptance of goods.
10. The price shall include but not limited to:
 - a. Costs of goods / services covered in this contract.
 - b. Taxes and duties
 - c. Transportation and packing cost
 - d. Cost of Installation, testing, commissioning and handing over of goods

The Bidder shall indicate on the appropriate price schedule form, the unit prices and total bid prices of the goods he proposes to supply under the contract strictly as per price bid format of tender.
11. The Bidder shall have to submit a copy of GST Registration certificate along with quotation (if applicable) for claiming the above.
12. In respect of GST as per notification No.45/2017 central tax (Rate) dated 14.11.2017 and Notification No. 47/2017-Integrated Tax (Rate) dated 14.11.2017 and G.O.(MS) No.161 CT&RD dated 14.11.2017. The GST is payable by IITK at 5% only against the tariff rate. Necessary exemption certificate will be issued by IITK for claiming the benefit of exemption. In respect of Import, the custom duty at concessional rate of 5.15% is only payable by IITK under notification no.51/96 customs dated 23.07.1996 and 43/2017 customs dated 30.06.2017 and High sea Sale also acceptable by the IIT Kanpur. No other tax is payable.
13. In the event of any dispute, difference, interpretation or application relating to this agreement arises, the same shall be settled amicably by the parties. In case the dispute or differences could not be settled amicably, the same shall be referred for adjudication through Arbitration by an Arbitrator to be appointed by the Director, IITK. The Arbitration shall be concluded in accordance with the provisions of Arbitration & Conciliation Act, 1996 or any statutory modifications or re-enactment thereof and the rules made their under and for the time being in force shall apply to the arbitration proceedings. Venue of such arbitration shall be at Lucknow. The language of arbitration proceedings shall be English. The Arbitrator shall make a reasoned award (the "award"), which shall be final and binding on the parties. The cost of the arbitration shall be shared equally by the parties to the contract. However, expenses incurred by each party in connection with the preparation, presentation etc., shall be borne by each party.
14. The bidder shall furnish, as a part of his bid, documents establishing the bidder's eligibility to bid and his qualification to perform the contract if his bid is accepted. The bidder must possess PAN No. and any other registration to claim the statutory levies.
16. The bidder is qualified only when he is the original manufacturer or established dealer with original manufacturer's authorization letter to quote, sell and service the products offered as per the prescribed format in our web site along with agency agreement.
17. In a tender, either the Indian agent on behalf of the Principal / OEM or Principal / OEM itself can bid but both cannot bid simultaneously for the same item / product in the same tender. If an agent submits bid on behalf of Principal / OEM, the same agent shall not submit a bid on behalf of another Principal / OEM in the same item / product. In case a bidder not doing business within India, he shall furnish the certificate to the effect that the bidder is or will be represented by an agent in India equipped and able to carry out the supply, maintenance, repair obligations etc. during the warranty and post warranty period or ensure a mechanism at place for carrying out the supply, maintenance, repair obligations etc.



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during the warranty and post warranty period. OEM also shall provide agency agreement and indicate agency commission payable to make remitting in INR.



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Annexure -1

Technical Specification of 100 AH Battery:

S. No.	Description	Complied(Y/N)	Remarks
	12 V 100 AH SMF BATTERY TECHNICAL SPECIFICATION		
1.	27 degree,C20 discharge rate brass terminals with lead coating, AGM Technology		
2.	Complying Certificate-ISO 9001, ISO 14001, OHSAS 18001, UL TS 16949 (attach certificate copy)		
3.	Confirming Standard-JIS C8702		
4.	Maximum Dimension – L 407mm, W -173 mm, H 235 mm, Weight – minimum -32 kg.		
5.	Test report- CPRI/ETDC test report (attach test report copy)		
6.	Container material – PP, internal resistance-6ohm, energy density – 72 wh/l, specific energy -36 wh/kg		
7.	Warranty-2 Years		

Technical Specification of 65 AH Battery:

S. No.	Description	Complied(Y/N)	Remarks
	12 V 65 AH SMF BATTERY TECHNICAL SPECIFICATION		
1.	27 degree,C20 discharge rate brass terminals with lead coating, AGM Technology		
2.	Complying Certificate-ISO 9001, ISO 14001, OHSAS 18001, UL TS 16949 (attach certificate copy)		
3.	Confirming Standard-JIS C8702		
4.	Maximum Dimension – L 351mm, W -167 mm, H 180 mm, Weight – minimum -20 kg.		
5.	Test report- CPRI/ETDC test report (attach test report copy)		
6.	Container material – PP, internal resistance-6ohm, energy density – 72 wh/l, specific energy -36 wh/kg		
7.	Warranty-2 years		

(Signature of the Tenderer)

Name:

Seal of the Company



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Annexure -2

Eligibility Criteria of OEM and Bidder:

S. No.	Description	Complied(Y/N)	Remarks
1.	Supplier should be either manufacturer (OEM) or an authorized dealer of UPS battery of the specified make with sufficient proof of Dealership with Original Battery Manufacturer.		
2.	Service Centre at Kanpur. The bidder is not OEM, should be a Dealer for this particular brand from last 5 years minimum and should have supplied 500 SMF batteries up to 100 AH as more in last two years .		
3.	The order will be placed as and when the demand arises form our various sites over a period 3 years. The fully charged batteries must be delivered within 48 hours from the date of order.		
4.	The supplier should keep/maintain sufficient stock of batteries in their warehouse and will replace the faulty batteries immediately.		
5.	The Price of Sales GST, Service Tax or any other type Tax should clearly be mentioned however the quoted price shall be inclusive of all the Taxes.		
6.	Validity of the quotation should be 36 months from the date of approval of the rate contract.		
7.	The original brochures of the quoted items should be attached.		
8.	The successful bidder shall have to deposit an amount of Rs.25000/= (Twenty Five Thousand only) in the shape of banker cheque/DD/FDR issued in favour of Director, IITK, payable at Kanpur.		
9.	The Bidder shall provide the Registration number GST/Sales Tax / Service Tax /PAN /TIN - Registration number.		

(Signature of the Tenderer)

Name:

Seal of the Company



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Annexure -3

Evaluation Criteria of OEM and Bidder:

S. No.	Description	Complied(Y/N)	Remarks
1.	We expect to purchase about 450 batteries of 100 AH in lot 14 battery each over three years period. Warranty-2 year		
2.	We expect to purchase about 100 batteries of 65 AH in lot 10 battery each over three years period. Warranty-2 year		
3.	The bod value will be consumed as follows: Bid Value = Unit price of 100 AH Battery x 450 + Unit price of 65 AH Battery x 100.		
4.	The Bidder was lowest bid value will be declared financial lowest.		



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Annexure – 4

**Organization Letter Head
DECLARATION SHEET**

We, _____ hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

This is certified that our organization has been authorized (Copy attached) by the OEM to participate in Tender. We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, OEM has agreed to support on regular basis with technology / product updates and extend support for the warranty.

The prices quoted in the financial bids are subsidized due to academic discount given to IIT Kanpur.

We, further specifically certify that our organization has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.

NAME & ADDRESS OF the authorized Dealers/ distributors	
1 Phone	
2 Fax	
3 E-mail	
4 Contact Person Name	
5 Mobile Number	

**Signature of Tenderer
Name:**

Seal of the Company



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Appendix

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work: -

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)