



**Indian Institute of Technology Kanpur
Office of Outreach Activities**

OOA Seminar Room Booking Form

1. **Activity (Course/Workshop/Seminar/etc.)** : _____

2. **Duration** : From _____ To _____

3. **Booking Date** : From _____ To _____

4. **Timing** : from _____ To _____

5. **Charges (Tick on Appropriate category):**

a. Category 1 (2000/day)

b. Category 2 (3000/day)

6. **Payment:** Project No. _____ Amount _____

Course Coordinator:

Professor-in-Charge, OOA

Category 1- OOA Approved Activity

Category 2- Others

Room Capacity: 40 Persons.