

**Indian Institute of Technology Kanpur  
Academic Section**

No. A/Convocation/2015/IITK/  
December 31, 2014

**Prof. Dheeraj Sanghi  
Dean of Academic Affairs  
IIT Kanpur**

**Dear Alumnus,**

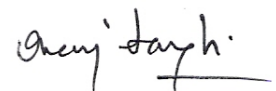
This is to inform you that the XLVII Convocation will be held on Monday, **February 23, 2015**. A full-scale rehearsal of the function will be held on a day earlier (i.e. February 22, 2015) as per past practice. I extend to you our most cordial invitation to attend the Convocation and to receive your degree in person. I hope that you will make it convenient to be present on the occasion. I wish to emphasize that you must reach the campus well in advance for the occasion so that you are able to participate in the rehearsal held a day before.

In case you do not participate in the rehearsal, I am afraid; **it may not be possible for us to entertain your request for inclusion of your name for receiving the degree in person.** Kindly fill in the enclosed Performa and return it so as to reach us **latest by Friday, February 6, 2015.**

Please ensure that you have obtained and submitted to this office a **“No Dues Certificate”** from all sections concerned. **Unless a clearance to this effect is produced,** it will not be possible to allow you to receive the degree in person.

The Convocation gown will be made available to you free of charge.

With best wishes,

  
**(Dheeraj Sanghi)**

Encl: As above

**Indian Institute of Technology Kanpur  
Academic Section**

**Consent Form for Attending/ Not-attending the XLVII Convocation**

CONVOCATION DATE: FEBRUARY 23, 2015

1. Roll No. \_\_\_\_\_ Department: \_\_\_\_\_
2. Programme of study: **UG:** B.Tech/ B.Tech.-M.Tech.(Dual)/ M.Sc.(Integ.)/ M.Sc. (2-Yr)  
**PG:** M.Tech./ M.Des./ MBA/ Ph.D.
3. Academic Programme completed on date: \_\_\_\_\_ 4. NO-DUES Cleared: **YES/ NO**
5. Name of the Student (in English) \_\_\_\_\_  
(\*as per last qualified exam certificate submitted in DOAA office)
6. Name of the Student (in Hindi)\*\* \_\_\_\_\_
7. Current Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
Pin Code: \_\_\_\_\_ email id: \_\_\_\_\_ Mobile No. \_\_\_\_\_
8. Tick one of the following boxes applicable to you:
- YES, I shall attend the Convocation and receive the Degree in person.**  
Convocation Fee: ₹1100/- (for degree being conferred in person)  
*(if you are opting to attend the XLVII Convocation in person, you will have to compulsorily attend the Convocation rehearsal scheduled on February 22, 2015.)*
- NO, I shall not be able to attend the Convocation.**  
Convocation Fee: ₹1000/- (for degree being conferred in absentia)

**Convocation fee can be paid online or offline.**

**Online option:** Transfer amount in Institute bank account through Internet Banking (submit e-receipt) or deposit cash in Institute Bank account through any bank (submit receipt in original). Relevant bank details are as follows:

Bank Name: **State Bank of India**; Branch: **IIT Kanpur**; Branch code: **01161**; Beneficiary Name: **The Registrar, IIT Kanpur**  
Bank A/c No.: **10426002137**; MICR code: **208002041**; IFSC code: **SBIN0001161**

**Offline option:** Submit Bank draft drawn in favor of "The Registrar, IIT Kanpur" payable at Kanpur or deposit cash in the Institute cash branch and submit receipt in original.

Transaction No./Receipt No./Draft No. \_\_\_\_\_ dated \_\_\_\_\_ Amount: \_\_\_\_\_ Bank \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/2015

Signature of the Student

\* If there is any variation in the name, you must write separately (through SPEED POST) duly supported by a copy of the last Degree/ Certificate.

\*\* The Degree will be awarded in bilingual form, both in Hindi & English. The change of name in Hindi should not be made unless you are sure of its correction.

If you are unable to submit this form in DOAA office in person, you may post it (along with Bank Draft and other enclosures, if any) thru SPEED POST/ COURIER at the following address so as to reach us latest by **Feb 10, 2015**.

**The Dean of Academic Affairs  
Academic Affairs Building  
Indian Institute of Technology Kanpur  
Kanpur, 208 016, Uttar Pradesh (INDIA)**

**PS: Please ensure that you have cleared all the Institute dues and deposited the NO-DUES certificate in Academic Section.**

- For any type of queries related to B.Tech./ B.Tech.-M.Tech.(Dual)/ M.Sc.(integ.)/ M.Sc.(2-Yr), please contact Mr. S K Shah/ Mr. A Sarkar (UG Office) at [skshah@iitk.ac.in](mailto:skshah@iitk.ac.in) and [ashiss@iitk.ac.in](mailto:ashiss@iitk.ac.in) or call at +91-512-259-7669.
- For any type of queries related to M.Tech./ M.Des./ MBA/ Ph.D., please contact Mr. D K Srivastava/ Mr. K Dey (PG Office) at [dksriv@iitk.ac.in](mailto:dksriv@iitk.ac.in) and [kdey@iitk.ac.in](mailto:kdey@iitk.ac.in) or call at +91-512-259-7199.