



भारतीय प्रौद्योगिकी संस्थान, कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
P.O.: I.I.T., Kanpur 208 016, Uttar Pradesh, India

शैक्षिक विभाग : पूर्वस्नातक शाखा

ACADEMIC SECTION: UNDERGRADUATE OFFICE

Chairperson, SUGC

5th January, 2017

To
All Members of the SUGC

MINUTES OF THE 2016-2017/2nd MEETING HELD ON 14th DECEMBER, 2016 AT 09.00 AM IN QIP CONFERENCE ROOM (ACADEMIC AFFAIRS BUILDING)

MEMBERS PRESENT

SUGC Members:

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|-------------------------------------------------------------------------|-----------------------------------------|
| 1. Dr. Manoj K. Harbola(Chairman) (PHY) | 10. Dr. Dr. Somesh K Mathur (PUGC, ECO) |
| 2. Dr. T. Ravichandran (Ex-Officio) (HSS) | 11. Dr. Deepak Gupta (MSE) |
| 3. Dr. A. K. Ghosh (AE) (<i>in place of Dr. Sanjay Kumar</i>) | 12. Dr. Saktipada Ghorai (MTH) |
| 4. Dr. Nitin Gupta (BSBE) (<i>in place of Dr. Jayandharan G. Rao</i>) | 13. Dr. M. K. Harbola (PHY) |
| 5. Dr. Anurag Tripathi (CHE) | 14. Dr. Shakti S. Gupta (ME) |
| 6. Dr. Debabrata Goswami (CHM) | 15. Dr. Javed Malik (ES) |
| 7. Dr. Rajesh Sathiyamoorthy (CE), | 16. Dr. Anoop Singh (IME) |
| 8. Dr. Nitin Saxena (CSE) | 17. Dr. Aditya H Kelkar (NET) |
| 9. Dr. Kumar Vaibhav Srivastava (EE) | |

Student Representatives:

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|-------------------------------------------------------------------------|-------------------------------------------------------------------------|
| 1. Mr. Siddhartha Srivastava (<i>in place of Mr. Anupreet Porwal</i>) | 4. Mr. Swarnadeep Mandal (<i>in place of Mr. Siddhant Naik</i>) |
| 2. Mr. Shivam Mishra (<i>in place of Mr. Vedant Goenka</i>) | 5. Ms. Shruti Joshi (Special invitee as a girl student nominee of SUGC) |
| 3. Mr. Gaurav Kumar (<i>in place of Mr. Kunal Kapila</i>) | |

MEMBERS REQUESTED FOR LEAVE OF ABSENCE

Nil

MEMBERS ABSENT

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|----------------------------------------------|---------------------------|
| 1. Dr. Mainak Chaudhuri (CSE) Senate Nominee | 5. Dr. Deepu Philip (DES) |
| 2. Dr. Ritwij Bhowmik (HSS) | |
| 3. Dr. Bharat Lohani (CLTP) | |
| 4. Dr. R. G. Pala (MSP) | |

At the outset the Chairman, SUGC, welcomed all the members present, and subsequently, the agenda was taken up for discussion.

Item No. 1: Confirmation of the minutes of the 2016-2017/1st meeting held on 25th October, 2016 in QIP Conference Room (Academic Affairs Building).

The Minutes of the 2016-2017/1st meeting held on 25th October, 2016 was circulated amongst the members on 26th October, 2016, with a request to give their comments, if any, on the minutes. Since one comment has been received from the member on Item No. 12, after incorporating the same, the above cited minutes were confirmed.

Item No. 2: Announcement, if any

The following announcements were made by the Chairman, SUGC:

- Thanked the members of APEC for evaluating the academic performance of the students and APEC Report. Before presenting the APEC Report it was informed that an 'I' grade was awarded of Course No.PHY102 (*later on automatically converted into 'F' grade*) to a PwD student of 2016 batch viz. Mr. Chougule Shivam Anil (160217) because PHY102A is a lab course and due to physical disability he was not in a position to do the experiment work.
- The committee was apprised that two academically deficient students have been allowed to participate in the Inter-IIT Sports Meet. The permission was granted by the Chairman, Senate taking into account the input of the SUGC and the applications of the concerned students and General Secretary (Sports). The matter was reported to the SUGC, as asked by the Chairman Senate.
- It was informed that a request was received from a dual degree student for extension of date for defending of his thesis after the stipulated period i.e., within 4 months from the date of submission of thesis. Since the request was received exactly on the last date of thesis defense his request was accepted.
- A letter has been sent to the Senate for adding a new bye-law in the Senate Manual for nominating a girl student as a member in the SUGC. The proposal for inclusion of a girl student as a student nominee in the SUGC which was accepted by the Senate a letter was sent to the Senate for adding a new bye-law in the Senate Manual for nominating a girl student as a member in the SUGC.

Item No. 3: Consideration of the report of the Academic Performance Evaluation Committee (APEC) based on the academic performance of students at the end of 2016-17-I Semester.

The APEC Report of 2016-17-I semester was presented by Dr. Shakti S Gupta, Chairman, before the SUGC. After going through all the data, the report was accepted and it was decided to recommend the same to the Senate for its approval.

Item No. 4: Consideration of the request of Mr. Prabhat Kumar (14470), a B.Tech. student of Aerospace Engineering, to allow him to proceed to other institute through exchange program

The request of Mr. Prabhat Kumar to allow him to proceed to Ecole Central de Nantes, France, as a non-degree student through exchange program for pursuing his academic program for the 2016-17-II semester was considered by the committee. Since all the eligibility criteria have been fulfilled by the student, it was decided that student will be allowed to proceed to other Institute as a non-degree student for pursuing of his academic

program. However, waiver on the graduation requirements will be given in lieu of those courses he will clear in other Institute subject to the recommendations of the DUGC.

Item No. 5: Consideration of the request of Mr. Aditya Degala (12051/12817051) a BS-MS (Dual Degree) student in Mathematics and Scientific Computing to allow him to withdraw from dual degree program on medical ground

The request of Mr. Aditya Degala for withdrawing from the dual degree program at the end of his 9th semester was considered by the committee. Keeping in view his chronic medical problem and positive recommendations of the DUGC (MTH) the request was accepted by the committee and it was decided that student will be allowed to graduate with BS degree. Whatever the courses, he has taken in his PG Part that will be shifted back to his BS Part.

Item No. 6: Consideration of the request of Mr. Kartikey Bhargav (14309) a BS student in Economics to allow him to opt Double Major program in Electrical Engineering at the end of his 5th Semester.

The request of Mr. Kartikey Bhargav (14309) a BS student in Economics to allow him to opt for Double Major in Electrical Engineering (EE) at the end of his 5th Semester (2016-17-I), in contrast to the existing provision of applying after the 4th semester, was considered by the committee. After due deliberation on the request of the student, it was felt by the committee that the request of the student allowed to opt Double Major program taking into consideration the following (i) all the eligibility criteria are fulfilled by the student; (ii) as per the academic plan which was submitted by the student, the requirements of both the programs will be completed without extending the academic programs; (iii) positive recommendations of both the DUGCs (ECO and EE); (iv) vacant seats in the Electrical Engineering Department in Double Major program.

Item No. 7: Consideration of the request of Mr. Soluard Baptiste, (EXY1508) a non-degree student of Aerospace Engineering Department to award the grades of those courses he attended in 2015-16-II semester but not registered

The committee was apprised that a request was received from Mr. Soluard Baptiste (EXY1508) a non-degree to student of Aerospace Engineering Department to award the grades of those courses he attended in 2015-16-II semester. Since the student paid the required fees for registering, the committee took the view that he, being from a different system, may have assumed that this was sufficient for registering and hence did not fill the registration form. However, he attended all the classes and given all the examination. Hence the committee decided that he will be deemed to have been registered in the courses. The decision will be forwarded to DUGC (AE) for necessary action in this regard.

Item No. 8: Consideration of the proposal of Convener, DUGC of Aerospace Engineering Department for modification of two courses AE341A and AE441A.

The proposal which was received from Convener, DUGC of Aerospace Engineering Department for modification of the following two courses was accepted by the committee:

- AE341A (Aerospace Propulsion)
- AE441A (Rocket Propulsion)

Item No. 9: Consideration of the request of Ms Iqra Altaf (13312) a BS student of Mathematics Department to accept the Make-up Examination given with the consent of the course instructor but without prior approval of the Chairman, SUGC.

The request of Ms. Iqra Altaf to consider her make-up examination of course MTH405A valid was considered by the committee. After due deliberation on the situation for which she could not appear in the end semester examination of the above cited course, it was decided by the committee that the make-up examination which had taken without prior approval of the Chairman, SUGC will be accepted. Thus, based on the application of Ms. Altaf, the course instructor will be requested to submit a grade change form for changing the grade by including her performance in the make-up examination.

Item No. 10: Consideration of the proposed modification of Clause 11.2 “Short Leave” of UG Manual.

The committee was apprised that in Clause 11.2 “Short Leave” of UG Manual the following is stated:

Existing Clause	Proposed Clause
<p><i>Leave of absence during the semester is discouraged for all registered students. However, for bona fide reasons, a student may apply for leave using the online registration system. The extent of this leave for medical reasons can be a maximum of ten working days. A maximum of five working days of leave may also be granted for any other valid reason. In no case may a student be granted leave of absence in excess of fifteen working days in a semester. The leave of absence in the summer term shall correspondingly be five working days (medical) and three working days (others), i.e., eight working days total.</i></p>	<p><i>Leave of absence during the semester is discouraged for all registered students. However, for bona fide reasons, a student may apply for leave using the online registration system. The extent of this leave for medical reasons can be a maximum of ten working days. A maximum of five working days of leave may also be granted for any other valid reason. In no case may a student be granted leave of absence in excess of fifteen working days in a semester. The leave of absence in the summer term shall correspondingly be five working days (medical) and three working days (others), i.e., eight working days total.</i></p> <p><u><i>For taking any leave, prior approval of Chairman, SUGC is required.</i></u></p>

Item No. 11: Consideration of the proposed inclusion a clause in the UG Manual i.e. appearing in the End Semester Examination is mandatory.

The committee was apprised about inconsistency in the award of an ‘F’ grade because of no well defined policy on the appearing in the end semester examination of a course is given in the UG Manual.

After deliberations, the committee concluded that the end semester examination in any course must be given by a student registered in the course. If a student does not appear in the end semester examination or its make-up examination, he/she cannot be given a passing grade. This provision is to be included in the Clause 7.2 of the UG Manual.

In addition of that the Clause 9.3 of the UG Manual was considered by the committee and it was suggested that the provision of the Clause 7.2 (appearing end semester examination mandatory) be included in the Clause 9.3. The amended Clause 9.3 read as follows:

“For termination of a student’s programme due to inadequate academic performance, the program may be terminated only when a student is already on academic probation (on warning in case of the PG Part of the PG part of a program) during the semester for which academic performance is being evaluated” In addition that if the student does not appear in the end semester examination or make-up examination in all the courses he/she is registered, academic program of the student will be terminated automatically.

Item No. 12: Consideration of the proposal received from Convener, DUGC of CSE Department for changing the course template especially for the 2017 graduating batch.

The proposal received from the Convener DUGC of CSE Department for changing the course template especially for the 2013 batch students who are going to complete their academic program in May 2017 was considered by the committee. While considering the proposed changes in the course template, it was suggested that most of the students of 2014 batches have already been followed the old course template and if the new course template is implemented from 2014 and onward batches then some of the students of 2014 batch will face the same problem as the 2013 batch. For this reason it was decided that the new course template will be followed by the 2015 and onward batches and the decision of the committee will be sent to the Senate for further consideration.

Item No. 13: Consideration of the proposal for reformulating the Artificial Intelligence minor at the CSE department

The following proposal received from Convener, DUGC of CSE Department to reformulate the Artificial Intelligence Minor at the CSE Department was considered by the committee. Details of the proposal are given below:

The proposal was accepted by the committee and it was decided to recommend it to the Senate for its approval.

Item No. 14: Consideration of the request of Mr. Shashank Bhandari (12660) BS student of Physics Department to give waiver of 1 ESO credit in graduating requirement.

As per the provision given in Clause 8.2 of the UG Manual the request of Mr. Shashank Bhandari was accepted by the committee and it was decided that waiver of 1 credit in the SO/ESO category for the completion of the academic programme will be given.

Item No. 15: Consideration of the proposed course template of BS and BS-MS (Dual Degree) program in Earth Sciences & Engineering

The proposed course template of Earth Sciences and Engineering was considered by the committee. After going through the course template, it was decided that the course template will be accepted subject to some amendments and the same will be sent to the Senate for its approval.

Item No. 16: Consideration of the requests of three students of Chemistry department to change of their academic program from BS to BS-MS (Dual Degree)

The requests of the following three students of Chemistry Department to change of their Academic Program from BS to BS-MS (Dual Degree) were considered by the committee. Since no specific recommendation was given by the DUGC of CHM department, it was decided that the Convener, DUGC of the department will be requested to give a clear recommendation for the same. It was also decided that after receiving the recommendation from the department, Chairman, SUGC may take appropriate decision.

Roll No.	Name of the Student	Recommendation of the DUGC
11318	IPSEETA SETHY	Opinion of the members of the DUGC of CHM has been split in 50-50 for this reason no specific recommendation has been given.
13070	AKSHAT SRIVASTAVA	
13066	AKHILESH KUMAR	

Item No. 17: Consideration of the request of Mr. Kunal Kapila (14343) BS student of Mathematics and Statistics Department to give waiver for completion of academic program.

Since the recommendation/feedback was not received, it was decided that Convener, DUGC of MTH department will be requested for the same. The item was deferred for consideration in the next meeting.

(Manoj K. Harbola)
Chairman, SUGC

Copy to (*for information*): Dean, Academic Affairs