



Indian Institute of Technology Kanpur
Senate Undergraduate Committee

SUGC/2022-23/Minutes/04

Date: December 23, 2022

Minutes of the 2022-23/4th meeting of the SUGC held on Tuesday, December 21, 2022, at 10:00 PM in Room No. 208, Academic Affairs Building, IIT Kanpur

Following members were present:

Prof(s). Manoj K. Harbola, Vivek Verma, Arnab Samanta, Santosh Mishra (acting DUGC, BSBE), Raghavendra Ragipani (acting DUGC, CHE), Jagdish Prasad Sahoo (acting DUGC, CE), Piyush Rai (acting DUGC, CSE), Ark Verma, Sukumar Vellakkal (acting DUGC, ECO), Vipul Arora, Esha Chatterjee (acting DUGC, HSS), Deepika Swami, Arijit Ganguly, Arijit Kundu, Utkarsh Verma, Bidhan Arya (acting), Prashant Mishra (acting), Janhvi Rochwani (acting)

Following members could not be present:

Prof(s). T G Gopakumar, Arjun Ramakrishnan, Amar Agarwal, S M Tripathi, Avijit Khanra, Jishnu Bhattacharya, Niraj Sinha, Y N Mohapatra, Mainak Das, Sharvari Nadkarni Ghosh, Saicharan Booduguri,

At the outset, the Chairperson, SUGC, welcomed the members present and subsequently after announcement and Action Taken Report (ATR), the agenda items were taken up for discussion.

Item No. 1	A checklist to be signed by course instructor I/c while submitting final grades
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The Committee members discussed the proposal for a checklist to be signed by the instructor I/c before submission of grades and after looking into the various aspects and points raised by the members, SUGC members were agreed to constitute a sub-committee of four members for further discussion and a plan of action on this case. Detail of committee members are as follows:

- 1) Prof. Shalabh (Convener)
- 2) Prof. Neeraj Misra (Member)
- 3) Prof. TG Gopakumar (Member)
- 4) Prof. Avijit Khanra (Member)

The members of sub-committee are requested to discuss following points raised by the SUGC members at the time of discussion:

- a) Can the options of checklist be both type 'mandatory and optional'. So that instructor may continue to submit grades by skipping the respective option.
- b) Check options may be made according to the senate guidelines.

The members are requested to add more points if they feel so.

Item No. 2	Presentation of the course template of Sustainable Energy Engineering department for Minor and Dual Degree programme
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Prof. Deepika Swami (DUGC, SEE) presented the course template of Sustainable Energy Engineering for Dual Degree (Category-B) and Minor programme.

On behalf of the SUGC members, the chairperson SUGC thanked Prof. Deepika for the presentation of the course template.

Item No. 3	Consideration of the report of the Academic Performance Evaluation Committee (APEC) based on the performance of students in 2022-23-1 Semester (except Y22 BT/BS batch)
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The SUGC considered and recommend report of the Academic Performance Evaluation Committee (APEC) of Undergraduate students (except Y22 BT/BS batch) for 2022-23-1 semester to the Senate for further consideration and approval. On behalf of SUGC committee, the chairman SUGC thanked to Prof. Ark Verma for presentation of APEC report and the committee members and DoAA staff for completion of report on time.

Item No. 4	Consideration of the course/credit(s) waiver request of the Undergraduate students for completion of their academic programme
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The committee discussed the course/credit(s) waiver request of B.Tech/BS/DM students for completion of graduation requirements at the end of 2022-23-1 semester. The approval and recommendation of SUGC for course/credit type(s) are as follows:

- a) Based on the positive recommendation of the DUGC, MTH, request of **Mr. Azmeera Sai Ganesh (180185)** for waiver of 2-Open Elective (OE) credits has been recommended and forwarded by the committee to the Senate for final consideration.
- b) Based on the positive recommendation of the DUGC, CSE, request of **Mr. Manash Baul (180402)** for waiver of 1-Open Elective (OE) credit has been approved by the SUGC.
- c) Based on the positive recommendation of the DUGC, CE, request of **Mr. Sunnapuralla Srihari Naik (180800)** for waiver of 1 credit in Department Compulsory (DC) course CE352A has been recommended and forwarded to the Senate for final approval.
- d) Based on the positive recommendation of the DUGC, CHE, request of **Mr. Aviral Agarwal (180168/BT-CHE/DM-EE)** for waiver of 1-Open Elective (OE) credit has been approved by the SUGC.
- e) **Raman Kumar (191109/MSC/PHY)**: As decided by the Committee, the Chairperson, SUGC is looking into this case.

Item No. 5	Consideration of 2nd Branch Change of Y21 BT/BS Batch at the end 3rd semester i.e., 2022-23-1
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Request of 2nd branch/programme change of Y21 BT/BS batch was discussed in the meeting and after due deliberations, members of SUGC agreed to recommend proposed branch/programme change to the Senate for final consideration.

As per the proposed branch change 4 students are recommended to change their branch/programme.

Item No. 6	Consideration of termination of academic programme of students due to unauthorized absence
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The SUGC discussed the proposed termination of academic programme of 4 students due to unauthorized absence in current semester 2022-23-1 semester and after due deliberations, SUGC members unanimously agreed to recommend termination of academic programme of the following 4 students to the Senate for further consideration:

S. No.	Roll No.	Name of the student	Prog.	Dept.
1.	170202*	AZMEERA KOTESHWAR RAO	BT	MSE
2.	170401	MRIGANK RAWAT	BT	AE
3.	180872	VISHNU BANSAL	BT	CE
4.	211256	ACHINTA ROY	M.Sc.	MTH

Note: * He was registered for one course and dropped it later. He was also listed in the non-payment fee.

Item No. 7	Consideration of the request of following students to pursue their academic as a non-degree students under Exchange programme
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The committee discussed the request of B.Tech/BS/DM students to pursue their academics in next semester 2022-23-1 semester as an Non-degree student in recognized University/Institute under Exchange programme. After due deliberations, request of 4 students is approved while request of 2 students not considered by the committee, details are as follows:

S. No.	Roll No.	Name of the Student	Dept./Prog.	University/Institute	Remark
1	190349*	Gurbaaz Singh Nandra	CSE/BT	UTT France	Not Approved
2	190547	Niket Jain	CSE/BT	NTU Singapore	Approved
3	190828*	Shubh Agrawal	CSE/BT	UTT France	Not Approved
4	190252	Darshit Hemendra Trevadia	MSE/BT	NTU Singapore	Approved
5	200314	Dev Bhavin Barbhaya	BSBE/BT	NTU Singapore	Approved
6	190396	Janhavi Bhoge	ME/BT	Hochschule Darmstadt University, Germany	Approved

Note: * Request of these two students have not been approved by the committee because they have mentioned that they may not be able to complete Exchange programme if joining dates of their company clash with the duration of Exchange programme later and will return before the end semester exam of UTT France to join their company. In this regard, the chairperson SUGC has taken views from the DoIR Office, and they said that usually this does not affect the academic of students, but it may cause a negative impact on our Institute's reputation.

Item No. 8	To discuss request of Ms. Riya Verma (190713/BT/CE) to provide option of branch change
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This agenda item has been deferred to the next SUGC meeting. The request of Ms. Riya will be discussed after receiving the recommendation of the departments (BSBE and CE).

Item No. 9	Consideration of the permanent programme withdrawal revoke request of Mr. Ashok Kumar (11163/BT/CSE)
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The committee discussed the permanent programme withdrawal revoke request of Mr. Ashok Kumar (11163/BT/CSE) to allow him to continue his academic at IIT Kanpur again and after due deliberations, SUGC members unanimously agreed to NOT recommend his request.

Item No. 10	Additional request of Exchange programme (in continuation of Item no. 7)
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This agenda item has been combined with Item No. 7 of this meeting (Consideration of the request of following students to pursue their academic as a non-degree students under Exchange programme).

Item No. 11	Consideration of course/credit(s) waiver request of the Undergraduate students for completion of their academic programme
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This agenda item has been combined with Item No. 4 of this meeting.

The committee discussed the proposed procedure of allotment of Double Major to BT/BS students in 7th semester in TWO PHASES and after due deliberations, committee recommended the following proposal to the Senate for final consideration:

PHASE 1	<ul style="list-style-type: none"> a) Students who “(i) had applied and not allotted any DM in 1st round (4th semester), (ii) are applying for the first time (7th semester)” will be given preference in 2nd round which is held at the end of the 7th semester b) Based on the CPI and remaining seats of 1st (4th semester) round, allotment process will be carried out c) In this Phase, Supernumerary seats will be created in the case of a ‘Tie’
PHASE 2	<ul style="list-style-type: none"> a) Students who are re-applying the second time after withdrawing from allotted Double Major in the 1st round (4th semester) b) Allotment process will be carried out, based on the CPI and remaining seats of PHASE 1 c) No extra seats will be created for a ‘Tie’ case

The above proposal will be applicable from the second round for Y19 BT/BS batch students.

Manoj K. Harbola
Chairperson, SUGC

Copy to: Dean of Academic Affairs (for information)