



Indian Institute of Technology Kanpur
Senate Undergraduate Committee

SUGC/2022-23/Minutes/06

Date: March 02, 2023

Minutes of the 2022-23/6th meeting of the SUGC held on Wednesday, February 08, 2023, at 03:00 PM in Room No. 208, Academic Affairs Building, IIT Kanpur

Following members were present:

Prof(s). Manoj K. Harbola, Arnab Samanta, Prof. Sai Prasad Pydi (acting DUGC, BSBE), Harshwardhan H Katkar, Syam Nair, Subhajit Roy, Vipul Arora, Shatarupa Thakurta Roy, Avijit Khanra, Arijit Ganguly, Jishnu Bhattacharya, Kaustubh Kulkarni (acting DUGC, MSE), Deepika Swami, Dhruvil Manish Doshi, Kinshuk Siyol, Saicharan Booduguri

Special Invitee: Prof. Siddhartha Panda (Dean, Students' Affairs)

Following members could not be present:

Prof(s). S M Tripathi, T G Gopakumar, Ark Verma, Amar Agarwal, Sounak Thakur, Niraj Sinha, Y N Mohapatra, Mainak Das, Arijit Kundu, Sharvari Nadkarni Ghosh, Utkasrh Verma, Shamayeeta Dass

At the outset, the Chairperson, SUGC, welcomed the members present and subsequently after announcement and Action Taken Report (ATR), the agenda items were taken up for discussion.

Item No. 1	Request of Ms. Riya Verma (190713/BT/CE) to provide option of branch change
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The committee discussed and noted that the request of Ms. Riya Verma (190713) cannot be considered further as BSBE department is not in favour of branch change of Ms. Riya Verma.

Item No. 2	Discussion on the clause 6.3 of the UG Manual: Late Registration
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The clause of the UG Manual related to late registration discussed in the meeting and after due deliberations, the committee recommended that statement of the clause 6.3 to be revised as per OLD UG manual.

The statement of clause in old and new UG manual are as follows:

Statement As per New UG manual	Statement As per Old UG manual (this will be updated in new UG manual)
A Students are expected to complete the registration process (both academic and administrative) by the date specified in the Academic Calendar. S/he is They are allowed to complete the process by the date of late registration after paying the late registration fee. This fee may be waived if prior permission for late registration is obtained from the Chairperson SUGC. In addition, late fee may also be waived in a case of unexpected events, such as illness or family emergency or any other exigency, when it may not	Students are expected to complete the registration process (both academic and administrative) by the date specified in the Academic Calendar. In exceptional circumstances they may be allowed to complete the process by the date of late registration after paying the late registration fee. This fee may be waived if prior permission for late registration is obtained. Besides, it may also be waived in a case of unexpected events, such as illness or family

be possible to take prior permission, as deemed fit by the Chairperson, SUGC.	emergency, when it may not be possible to take prior permission.
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Item No. 3	Discussion on the proposal to increase the late registration fine from Rs. 1000/- to Rs. 5000/-
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The committee discussed the proposal to increase the late registration fine from Rs. 1000/- to Rs. 5000/-, and after due deliberations, committee recommended the proposal by providing reason that it will help to some extent in discouraging students from delaying their registration for trivial reasons.

The recommendation of the SUGC will be forwarded to the chairman Senate for further process and implementation.

Item No. 4	Discussion on proposal to increase the seats in Double Major and Dual Degree programme (CAT-B & C)
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The Committee members discussed the proposal to increase the seats in Double Major and Dual Degree programme (CAT-B & C) and after looking into the various aspects and points raised by the members, SUGC decided to constitute a sub-committee of four members for further discussion and a plan of action on this case. Detail of committee members are as follows:

- 1) Prof. Subhajit Roy (Convener)
- 2) Prof. Arijit Ganguly (Member)
- 3) Prof. Sounak Thakur (Member)
- 4) Mr. Dhruvil Doshi (Member)

Seeing the interest and initiative of Mr. Kinshuk Siyol, chairperson SUGC has added his name to the committee. Thus, the committee now have 5 members with:

- 5) Mr. Kinshuk Siyol (Member)

Item No. 5	Discussion on provision for waiting list in Double Major (DM) programme
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In addition to item no. 4, the newly constituted sub-committee is also requested to discuss the provision for a waiting list in the Double Major (DM) programme.

Item No. 6	Consideration of course/credit(s) waiver request of the Undergraduate students for completion of their academic programme
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The committee discussed the course/credit(s) waiver request of B.Tech/BS/DD students for completion of graduation requirements at the end of 2022-23-1 semester. The recommendation of SUGC for course/credit type(s) are as follows:

- a) Based on the positive recommendation of the DUGC, ME, request of **Mr. Prashant (180538)** for waiver of 2 credits in the lab component of the department compulsory ESO/SO course ESO203A has been recommended and forwarded by the committee to the Senate for final consideration.
- b) Based on the positive recommendation of the DUGC, CHE, request of **Mr. Pratyush Chaudhary (170501)** for waiver of 2 credits in the lab component of the Department Compulsory course CHE453A has been recommended and forwarded by the committee to the Senate for final consideration.
- c) Based on the positive recommendation of the DUGC, CHE, request of **Mr. Guguloth Anil Kumar (170282)** for waiver of 2 credits in the lab component of the Department Compulsory course CHE453A has been recommended and forwarded by the committee to the Senate for final consideration.

- d) The request of **Mr. Aditya Rai (170053/17816053)**: The SUGC forwarded a proposal to the Senate to consider UGP-4 course as a regular course to count it as DE/OE course for completion of academic requirements of BT/BS/DD/DM students till the end of 2022-23-2 semester.

Item No. 7	Discussion on the case of Mr. Abhay Yadav (190018/BS/CHM) related to the registration in TA202A
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The case of Mr. Abhay discussed in the meeting, and it has been decided by the committee that the student should complete the courses as suggested by the Prof. Mohit Law and DUGC, CHM instead of providing waiver of theory component of course TA202A. Since student is not registered in the course in the ongoing semester, committee forwarded his case with positive recommendation to the Senate for permission to register theory component of TA202A course in the mid of semester so that student may be awarded grade by the end of this semester.

Before sending a note to the Senate, the UG office asked the student to give proof that he is attending the classes of TA202A.

Item No. 8	Consideration of the new course proposal of the various departments
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The committee discussed the proposal of new courses received from the various departments and after due deliberations, the committee approved the below-mentioned four new courses. A course code will be generated by the UG office for each course and will be shared with the respective departments through an order. Detail of approved courses are as follows:

S. No.	Title of Course	Proposed by	Credits	Type of Course	Suggested Course Code
1	Energy, Climate Change and Sustainability	SEE	09	UG	SEEXXX
2	Introduction to Management	IME	09	UG	IME201
3	Introduction to Chemical Engineering	CHE	03	UG	CHE201
4	Environment and Sustainability**	CE	09	UG	CE2XX

Note: ** course in serial no. 4 is shifted from the additional agenda item no. 22.

While following five new proposed courses from MTH department were not approved by the committee. In this regard, the committee suggested to the DUGC, MTH to circulate the proposal in the SUGC member list along with silent points and some additional details of courses for reconsideration. Detail of not approved courses as follows:

S. No.	Title of Course	Proposed by	Credits	Type of Course	Suggested Course Code
1	Internship I	MTH & STA	09	UG	MTH3XXA
2	Internship II	MTH & STA	09	UG	MTH3XXA
3	Internship III	MTH & STA	09	UG	MTH3XXA
4	Internship IV	MTH & STA	09	UG	MTH3XXA
5	Internship V	MTH & STA	09	UG	MTH3XXA

Item No. 9	Consideration of the proposal of the Mechanical Engineering (ME) Department to consider UGP-4 (ME498A) course as a Department Elective (DE)/UGP2/UGP3 credit
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The proposal ME department discussed in the meeting and at the time of discussion many departments raised the concern that due to pandemic, students are forced to register for the optional UGP-4 course because they could not do UGP-2 and UGP-3.

In view of the above concern of the departments, the chairman SUGC proposed to consider UGP-4 course as a regular course to fulfill DE/OE course requirement of students for completion of academic requirement till the end of 2022-

23-2 semester. The committee unanimously agreed with the proposal and recommended it to the Senate for further consideration.

Apart from the above proposal, the committee advised Mr. Nallani Nithin (200616BT/ME) to apply again in the next for waiver/course replacement as he is not graduating this year.

Item No. 10	Consideration of the request of conversion of programme from M.Sc.-2yr to M.Sc.-Ph.D (Dual Degree)
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Request of the following three Master of Science (M.Sc.-2yr) students to convert their programme from M.Sc.-2yr to M.Sc.-Ph.D (Dual) was discussed and recommended to the Senate for final approval:

S. No.	Roll No.	Name	Dept.	CPI (2022-23-1)	Remark
1	211360	RISHABH VERMA	PHY	7.7	M.Sc.-2yr to MS-PD
2	211332	MUDIT KUMAR	PHY	8.7	M.Sc.-2yr to MS-PD
3	211341	PAWAN KUMAR GUPTA	PHY	8.1	M.Sc.-2yr to MS-PD

The request of one student, Ms. Somya Diwakar, has not been recommended by the committee as he has one fresh backlog as per his course template. Hence, the committee requested the DUGC, PHY to review the case and send their feedback to the committee for reconsideration:

S. No.	Roll No.	Name	Dept.	CPI (2022-23-1)	Remark
4	211389*	SOMYA DIWAKAR	PHY	7.3	M.Sc.-2yr to MS-PD

Item No. 11	Consideration of the proposal of Aerospace Engineering department to add course ME763A as a PG-DE basket course in the course template of Dual Degree programme
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The proposal of the Aerospace Engineering (AE) department to add ME763A (ROBOTIC MANIPULATOR - DYNAMICS AND CONTROL) as a PG-DE basket course in the course template of Dual Degree programme (for BT-MT students) discussed in the meeting and after due deliberations, committee recommend and forwarded the proposal to the Senate final approval.

Item No. 12	Discussion on the penalty for Unsanctioned or Excessive Leave for Modular courses (Amendment under clause 11.4 of the UG Manual)
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The committee has taken the views of the departments for discussion and after due deliberations, the committee decided to leave this clause as it is available in the UG manual.

Item No. 13	Consideration of the proposal of HSS department for changes in the Minor Template
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The proposed modification/changes in the course template of the HSS department for Minor programme discussed in the meeting and after due deliberations, committee recommended and forwarded the modified template to the Senate for final consideration.

Item No. 14	Discussion on the Academic Status of 3 students who did not appear before the Institute Medical Board.
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The academic status of the following three students discussed in the meeting and after discussion, committee recommended to cancel the registration of these students to the Senate:

S. No.	Roll No.	Name of the Student	Prog. /Dept.
1.	200748	RACHIT KUMAR	BS/PHY
2.	211367	SANDEEP	MSPD/PHY
3.	180686	SAURABH VINOD AGRAWAL	BT/CE

Since Mr. Rachit applied for semester leave 4th time and his request is under consideration with DUGC, PHY. In this regard, the UG office is requested to follow up with the department so that further steps to be taken on time.

Item No. 15	Discussion on an action/option for the chairperson SUGC on unsanctioned leave (Amendment on the clause 11.4 of the UG Manual)
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The committee discussed the case for an option for the chairperson SUGC on unsanctioned leave, and some discussion with the Dean, Students' Affairs, the committee requested to the chairperson SUGC to take a combined decision of SUGC, DOSA and Warden in this matter.

The Dean, Students' Affairs also apprised that this problem (absence of student from campus without intimation of any authorities) faced by him.

Item No. 16	Consideration of the proposal of Aerospace Department to shift AE361A course from 7th to 6th semester in the course template
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The proposed shifting of Department Compulsory course AE361A in the course template of Aerospace Department from 7th to 6th semester has been discussed and recommended by the committee.

Item No. 17	Discussion on the line of action to deal with the courses of PG part of the Dual Degree programme for students whose academic programme terminated by the Senate.
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The committee discussed the case and after due deliberation, the committee decided to follow a similar procedure for case 2 and case 3 like the procedure followed for the students who withdrew from the Dual Degree programme. Apart from it, the committee suggested the following procedure (point wise) for Dual Degree students whose academic programme terminated by the Senate due to various reasons. In this regard, the UG office may ask from students that:

- a) Whether they would like to re-appeal or,
- b) Would like to continue with UG programme only.

After receiving confirmation from the student, the UG office will process his/her graduation as per the course template of the UG programme while all his/her courses will automatically move to the UG part from PG part.

Item No. 18	Consideration of the request of following students to pursue their academic as a non-degree students under Exchange programme
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1. The decision of the chairman, SUGC to allow Mr. Shashwat Gupta (200923/CSE/BT) to pursue his academics in 2022-23-2 semester as non-degree student under Exchange programme at EPFL, Switzerland has been noted by the committee.

2. The decision of the chairman, SUGC to allow Mr. Tanisq Gupta (190894/BSBE/BT) to pursue his academics in 2022-23-2 semester as non-degree student under Nanyang Technological University, Singapore (NTU) has been noted by the committee.

3. The decision of the chairman, SUGC to allow Mr. Aayush Kumar (200008/CSE/BT) to pursue his academics in 2022-23-2 semester as non-degree student under EPFL, Switzerland has been noted by the committee.

4. The decision of the chairman, SUGC to allow Mr. Vinit Sinha (201122/MTH/BS) to pursue his academics in 2022-23-2 semester as non-degree student under EPFL, Switzerland has been noted by the committee.

Item No. 19	Waiver revoke request of Mr. Raman Kumar (191109/MSC/PHY)
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The committee had noted the request of Mr. Raman Kumar (191109/MSC/PHY) to revoke/cancel his following waiver request (discussed in the 2022-23/4th meeting of the SUGC held on December 22, 2023):

- i. Replacement of Department Compulsory course PHY432A with a Department elective course PHY602A.
- ii. To allow him to graduate with CPI 5.6.

The committee believes that Mr. Raman will clear all the course/CPI requirements and complete his academic programme by this semester.

Item No. 20	Consideration of incomplete registration of the of students who have not paid fee for current semester (2022-23-2)
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The committee discussed the incomplete registration of 11 students due to non-payment of fee for current semester and it has been decided by the committee that these students to be recommended to the Senate for cancellation of registration of current semester.

In case request to grant 4th time semester leave of Mr. Rachit Kumar (200748/BS/PHY) on medical grounds has been considered then his name will be removed from the list.

Item No. 21	Consideration of the request of following students to pursue their academic as a non-degree students under Exchange programme
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This agenda item has been combined with item no. 18 of this meeting.

Item No. 22	Consideration of the new course proposal of the various departments
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This agenda item has been combined with item no. 8 of this meeting.

Manoj K. Harbola
Chairperson, SUGC

Copy to: Dean of Academic Affairs (for information)