

**INDIAN INSTITUTE OF TECHNOLOGY KANPUR  
ACADEMIC SECTION**

**REGISTRATION PROCEEDINGS FOR NEW UG STUDENTS (2019 BATCH)**  
(Students admitted in BTech, BS, MSc-2year and MSc-PhD (Dual Degree) Programme)

July 19, 2019

All students of the Institute are required to register in each semester. Academic Registration is done at the Pingala portal and payment of fees for the 2019-20-I Semester is done on OA module.

A student will be deemed to have registered for the semester when s/he has done academic registration on Pingala, paid fees for the semester and has successfully given the biometric impression. **Registration process will be carried out in the Lecture Hall Complex on July 26, 2019 from 9:00am onwards.**

Following are some important points and procedures for Registration:

1. It is mandatory for every student to create his/her User Id on the Pingala portal. Academic registration is done through the Pingala portal.
2. **Students need to fill in the 'New Student Profile' form, upload documents and pay the Institute fees for 2019-20-I Semester online through OA module available at the following link: <https://oag.iitk.ac.in/oarsiitk>.**

**This process needs to be completed on or before July 25, 2019.**

You may use your laptop/smartphone or any other gadget to access the above link and initiate the process. The Institute has also made arrangements for computer terminals which are available at the New Core Labs (CC01, CC02 & CC03) round the clock (except during 2:00am to 8:00am).

**Registration Procedure for Undergraduate Students**

3. Students should log on to the Pingala portal and check the courses they are registered in, the timetable schedule and sections for labs.
4. On July 26, 2019, students should carry self-attested photocopies of all certificates/testimonials (as detailed on webpage of Counselling Service) along with originals of the same for verification to Lecture Hall 19 in the Lecture Hall Complex. Students also need to give their biometric impression here in Lecture Hall 19 for academic purposes.
5. Finally, students may proceed to Lecture Hall 7 in the Lecture Hall Complex and give their second biometric impression for marking their presence on the day of registration.

**Registration process of Undergraduate students ends here.**

**Late registration** will take place on **Monday, August 5, 2019** in the Academic Section only.

**NO STUDENT WILL BE ALLOWED TO REGISTER AFTER AUGUST 5, 2019.**

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Dean, Academic Affairs