INDIAN INSTITUTE OF TECHNOLOGY KANPUR
ACADEMIC SECTION

REGISTRATION PROCEEDINGS FOR NEW UG STUDENTS (2021 BATCH)
(Students admitted in BTech/BS Programmes)

November 22, 2021

All students of the Institute are required to register in each semester.

A First Year student will be deemed to have registered for the semester when s/he has registered on the Office Automation (OA) portal, paid the fees for the semester, and has created Login id on the Pingala Portal. The above process, including the payment of fees is done online.

Following are the important steps in the Registration procedure:

A) Registration as a New Student

To start with, you need to fill in an online form and upload scanned copies of the original documents on the OA portal for 'New Student Profile'. The link (https://oag.iitk.ac.in/oarsiitk) will be active during November 24-30, 2021.

You will be required to upload the following documents:

i)   Class 10th Marks Sheet
ii)   Class 12th Marks Sheet
iii) Aadhar Card
iv)   Parental Income Certificate
v)   Document verification and Seat acceptance letter (Downloadable from JOSSA Website)
vi)   Provisional seat allotment letter (Downloadable from JOSSA Website)
vii) Anti-Ragging Undertaking ⎫
viii) Medical Report   ⎪
ix)   Self-declaration Undertaking ⎬ Format downloadable from the OA portal after login
x)   Ethical Practices Undertaking ⎪
xi)   Photograph   ⎭
xii) Signature

xiii) Besides the above, students in the GEN-EWS (Economically Weaker Sections) and OBC-NCL (OBC Non-Creamy Layer) categories are required to upload the valid category certificate in prescribed formats as detailed in the JEE (Advanced) 2021 Brochure.

xiv) SC/ST/PwD students are required to upload the category/disability certificates in the prescribed format and valid as per rules.

The verification of the documents/certificates uploaded by you will be done against the originals at a later date after the Institute re-opens for students. The schedule for the same will be notified later.

B) Payment of Fees

Students are required to pay the fees online as per the Fee Structure available at the link given below:
https://www.iitk.ac.in/dosa/data/Approval-of-Fee-Structure-09-07-21.pdf
For details on fee structure, scholarships, ITR, Parental Income or any other financial queries, you may contact the office of the Dean of Students' Affairs (DOSA). Contact details of the DOSA officials are available here: https://www.iitk.ac.in/dosa.

You will be re-directed to pay the fees online after uploading the documents on the OA portal, as detailed above.

C) EDT (English Diagnostic Test) and HSS Course Allotment:

Each student has to go through the English Diagnostic test. This will be conducted online on HelloIITK platform (https://hello.iitk.ac.in). This link will be active on November 24, 2021. The schedule is as follows:

- **EDT (Mock Test):**
  Starts on November 24, 2021; 4:00pm
  Ends on November 25, 2021; 11:50am

- **EDT (Final Test):**
  November 25, 2021 (3:00pm – 4:00pm)

Each student has to fill in choices for HSS Course Allotment. This will be done online on the OA portal at the following link: https://oag.iitk.ac.in/Oa/hss.jsp. This link will be active on November 25, 2021 at 6pm.

D) Academic Registration:

It is mandatory for every student to create his/her User ID on the Pingala portal. Academic registration is done through the Pingala portal. To create your User ID on the Pingala portal, you need to click on the link "New user register here", enter your roll number and proceed as directed. If you face any issue in creating the User ID, you may write to pingala@iitk.ac.in. The portal will be active during November 23-30, 2021.

Students should log on to the Pingala portal and check the courses they are registered in, the timetable, and sections for labs/tutorials, if any. This information will be accessible from November 25, 2021 evening onwards.

Registration process of Undergraduate students ends here.

Late registration is scheduled to be held on **December 6, 2021**. Students who are not able to register until November 30, 2021 may complete the online registration process on December 6, 2021 following the above steps.

NO STUDENT WILL BE ALLOWED TO REGISTER AFTER DECEMBER 6, 2021.

E) Preparatory Course Progamme:

The Preparatory Course Programme for the students admitted in the Preparatory Course at IIT Kanpur through JEE (Advanced) 2021 will be conducted by IIT Indore. Please visit the following link for updates: https://academic.iiti.ac.in/newstudent_infoug.php

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Dean, Academic Affairs