Indian Institute of Technology Kanpur
Academic Section

NOTIFICATION

Following is in connection with the Summer term – 2024 registration:

1) List of courses likely to be offered in the Summer term – 2024 is available here.

2) All UG and PG students are eligible to apply for the Summer courses.

3) All PG students will register for Thesis credits in the Summer Term.

4) **ALLOTMENT OF COURSES:**

The allotment of the courses is done by the lottery. The order of priority for allotment of courses during the summer term is as follows:

   a) They are graduating at the end of Summer Term 2024.
   b) They are academically deficient.
   c) They have a fail backlog in the course.
   d) They have a fresh backlog in the course.
   e) They wish to do a course in advance.

5) **NUMBER OF CREDITS ALLOWED TO REGISTER IN THE SUMMER TERM:**

   a) UG students can register for up to 27 credits of courses.

   b) UG students, who intend to complete the course requirements for graduation by the end of Summer term 2024 can register for up to 29 credits of courses.

   c) Number of thesis credits that PG/Dual degree students can register for is Zero to 18 credits. Zero credits are for students who have submitted their thesis and are waiting for defence or have completed their credit requirements. If, however, a student is likely to submit his/her thesis within two weeks from the commencement of classes, he/she need not register in the summer term.

d) PG/Dual degree students registering only for courses or course + thesis credits can register for Zero credits to 20 credits. Zero credit will be allowed for students registering for Zero credit courses. 20 Credits account for two 10-credit course or one 11-credit plus one 9-credit course/9-thesis credits.

e) You can request for a maximum of 6 courses on the portal.

f) Please request courses without timetable clash. You are requested to check the clashes manually. Clashes will not be checked from our end.

g) You are advised to provide genuine reasons for selecting the courses, failing which disciplinary action will be initiated.

h) Please do not approach the instructor or DU(P)GC with course requests.

i) Allotment of courses will be subject to eligibility as stated at point 3 above.

j) Chairperson SU(P)GC is the final approving authority for registration.

6) **TIMELINES:**

a) The window to submit course options and/or thesis credits will open on the Pingala portal from May 11, 2024; 3:00 pm till May 13, 2024; 5pm. A help document detailing step-by-step process on how to access the Pingala module for the summer registration is available here.

b) Course allotment will be released on May 15, 2024, by 4:00 pm.

c) If you fail to give your choice of courses during May 11-13, 2024, you may register late for the available courses on May 20, 2024. However, by that time some courses may have no vacancy.

d) Please note that the option of late registration will be available only to the students who failed to give their choice of courses during May 11-13, 2024. Students who gave their choice of courses during May 11-13, 2024, but are not allotted any course or wish to register for more courses, will not be able to apply for courses during the late registration.

e) The course(s) allotted to you will be recorded as finally registered courses under your academic registration.

7) **TIMELINE TO DROP THE COURSE:**

a) If you have been allotted course(s) but you are not keen to register for the same you must drop the course on the Pingala portal latest by 10:00 am on May 16, 2024. The option to drop the course on the Pingala portal will close at 10:01 am on May 16, 2024.

b) Students registering on the late registration day i.e., May 20, 2024 and are not keen to register for the course(s) allotted to them, must drop the course on the Pingala portal by 10:00 am on May 21, 2024. The option to drop the course for such students will close at 10:01 am on May 21, 2024.

c) If you fail to drop the course by the given deadline, you will be considered to be registered in the allotted course(s) and hence, will be liable to pay the fee accordingly. In addition, since you will be considered to be registered in the course(s), you will be awarded a grade as per the course policy.

d) If you wish to drop the course(s) after the deadline detailed at point 7a & b above, you may, after payment of fee, drop the course as per the deadlines detailed in the Academic Calendar 2024.

e) Course(s) once dropped by the student will not be added back under any circumstances. You are advised to use this option with caution.

8) <u>ADMINISTRATIVE REGISTRATION:</u>

i) **BIOMETRIC ATTENDANCE**

All students registered in the Summer term 2024 will have to give their biometric attendance in their respective departments between May 16, 2024 and May 20, 2024.

ii) **FEE PAYMENT**

a) The payment of fee for the Summer Term 2024 will be done on the Pingala portal.

b) The payment of fee can be made on the Pingala portal between May 22, 2024; 5:00pm and May 26, 2024; 11:59pm.

c) Students who fail to either give the biometric attendance and/or pay the fee by the respective deadlines detailed above will be considered as non-registered students. The course(s)/credits allotted to all such students will be dropped by the system.

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Dean, Academic Affairs