

General Guidelines for Delegates

Conference Mobile Number: **08765497105**

Control Room (Fixed Line): **+91 (0)512 2596 640**

LOCAL TRANSPORT (REACHING THE VENUE):

- You will find welcome booth at Lucknow airport and Kanpur Railways Station near Platform No. 1 exit. From where you will be given directions to the campus. On **Sunday, 18th December**, we have arranged special buses from railway station (outside station from Platform No. 1 side) at frequent intervals (schedule uploaded separately). Independently, you can also exit at Platform No. 1 and hire a prepaid taxi/auto. Advise accordingly.
- We will be providing transport at fixed times from the official accommodation sites to the conference venue on a daily basis.

ACCOMMODATION (ON REACHING THE VENUE):

- On reaching the campus, delegates who have requested for accommodation (other than hotel) through online registration/through email to IWPSD team should directly report to the accommodation desk at VISITORS HOSTEL (VH), IIT Kanpur. From there, accommodation team will direct you to specific accommodation locations and it is recommended that you retain transport till you reach the accommodation site. *However, if you have received communication about your accommodation to a different location outside IIT Campus you need to report directly there.*
- In case of any problem, you can contact help booth located at the accommodation sites. In case you are going to stay a hostel room, you would need to bring a patch chord for accessing the internet. Details of the login etc will be provided at the help desk.
- Our accommodation team will start operating from 17th December 2011 10:00AM onwards.

REGISTRATION:

- Please keep your registration id ready, if you had filled in the online registration.
- Delegates who have preregistered and paid all dues can collect their registration material at the Visitors Hostel itself (from a special counter) while taking the accommodation. The rest of the delegates can register at the registration desk at the conference venue.
- The Workshop begins with **Inaugural Session at the AUDITORIUM** at 10:00 AM. Please register before the sessions begin.
- Registration counter timings are:

Date	Time of operation	Venue
Sunday- 18 th Dec 2011	10:00AM to 05:00PM	Convocation grounds (near lecture hall complex)
Monday-19 th Dec 2011	09:00AM to 12:00 noon	Main Auditorium
	02:00PM to 06:00PM	Convocation grounds
Tuesday-20 th Dec 2011	10:00AM to 05:00PM	-----do-----
Wednesday 21 st Dec2011	10:00AM to 05:00PM	-----do-----
Thursday 22 nd Dec 2011	10:00AM to 02:00PM	-----do-----