

MINUTES
MEETING OF CCCE ON THURSDAY June 8th, 2006

Pending

1. Quotations for additional licenses have been obtained and the modules to be procured have been identified. This item has to be taken to CCCC for further processing.
 2. Solutions for the manual setting of mail2 / mail3 as SMTP server by individual users is considered. Brajesh and Nirmal will implement the solution.
 3. CCCE to send their vision and perception documents to PG. Still pending.
 4. Gopesh is in the process of designing some appropriate cubical suitably placed in CC for relocating help-desk.
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1. A proposal to set up an Information science centre for all computer related activities of the institute is to be prepared by Dr. Arya with the help of all CEs and submitted to the meeting in two weeks time.
 2. A training program for top executives of the institute towards using MS office suit may be conducted by CC. Dr Arya shall plan out such a program and present the details.
 3. Aftab Alam shall look after allocation of extra space requested by users based on availability. However one user may be given extra space only on one server.
 4. A subcommittee of Nirmal, gopesh and Parihar shall look into the contract of MS Technologies manning the printing services of CC and shall recommend what should be done regarding renewal of their contract. – Two weeks -
 5. Parihar shall do physical verification of CC furniture in one week.

In case there are any discrepancies in the minutes- please send the corrections.