



Indian Institute of Technology Kanpur

Samtel Centre for Display Technologies

Enquiry No.: SCDT/2011-12 /05

Enquiry date: 17/02/2012

Closing date: 23/02/2012

Sub: Enquiry for Office Furniture

Dear Sir,

Sealed Quotations so as to reach latest by 3:00 PM on dated 23/02/2012 are invited for the supply of following items:

S. No.	Description / Specification of items required.	Qty.
01	Office chair: minimum seat size should be 460 x 440mm with high back, five nos. double coaster wheels of polyurethane/ nylon, gas hydraulic lift, polyurethane molded seat and back cushion, polypropylene seat and back upholstered with good quality tapestry cloth.	20
02	Executive Chair: minimum seat size should be 460 x 440mm high back, polyurethane/ nylon base with five nos. double coaster wheels, gas hydraulic lift, polyurethane molded seat and back cushion, polypropylene seat and back upholstered with good quality tapestry cloth	6
03	Visitors' chair: minimum seat size should be 460 x 440mm steel cantilever base with good quality black color powder coated, polyurethane molded seat and back cushion, polypropylene seat and back upholstered with good quality tapestry cloth.	10

Terms & conditions for supply of above mentioned articles:-

1. The brand of the furniture should be Godrej/Wipro/Featherlite only.
2. The quantity mentioned in this enquiry is and shall be deemed to be only approximate and will not in any manner be binding the indenter.
3. The indenter reserves the right to withhold placement of final order.
4. Firms will quote separately for each article.
5. The Rate offered should be free delivery of IIT Kanpur.
6. The rates offered should be inclusive of all taxes, packaging, forwarding freight etc.
7. The delivery period should be specifically stated. Earlier delivery may be preferred.
8. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted.
9. Samples wherever asked for will not be paid for. These should be delivered in the office of the undersigned securely labeled and packed.
10. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
11. Institute is exempted for payment of Excise Duty under notification No. 10/97.

Sd/-

Dr. B. Mazhari.
(Co-ordinator,)
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