



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
प्रशासन विभाग
ADMINISTRATION SECTION



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No. Estt./OO(RTI)/2009/IITK/ 1175
Date: November 20, 2009

OFFICE ORDER

SUB: INSTALLATION OF MAIL BOX MEANT FOR RECEIVING RTI APPLICATIONS.

It is to inform all concerned that many applicants/information seekers for seeking information under RTI Act 2005 are visiting the Office of the PIO and submitting the applications by hand.

In view of the above, the Competent Authority of the Institute has decided to install a mail box at the entrance of the Accounts Section for easy access.

Those who wish to submit the applications for seeking information under RTI ACT may put their applications in the mail box located near to Accounts Section.

All concerned are advised to take a note of the above.


S.S. Kashalkar
Registrar

Copy to:

1. Director
2. Dy. Director
3. All Deans
4. All Dy. Registrars & Assistant Registrars
5. All Head(s)/In-charge(s), Sections/Units/Departments
- ✓ 6. Web master } To upload this order on the Institute RTI web-portal (Sandhya M)
7. Notice boards